



Edmonton  
**SUZUKI**  
Piano School

**2020-2021 Registration Package**

***Return Options***

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**If you plan to pay by cheque OR plan to volunteer rather than make a donation:**

Please return completed package, with cheques, to your teacher or mail to:

*ESPS 5820 168 Avenue NW Edmonton T5Y 0K6*

**If you plan to set up automatic payments through pre-authorized debit for  
registration, donation and tuition:**

Please return completed package to your teacher, email it to

*office@edmontonsuzukipiano.ca* or mail it to:

*ESPS 5820 168 Avenue NW Edmonton T5Y 0K6*



## Welcome to Edmonton Suzuki Piano School 2020 – 2021 Program

*Upon registration with Edmonton Suzuki Piano School (ESPS), parents become participating members of this non-profit charitable corporation. More information about Edmonton Suzuki Piano School and its programs can be found at [www.edmontonsuzukipiano.ca](http://www.edmontonsuzukipiano.ca).*

### **ESPS TERMS AND CONDITIONS OF REGISTRATION:**

1. Edmonton Suzuki Piano School provides students with individual and group lessons, formal recitals, graduation recitals for each book level (students are presented with graduation plaques), a single Suzuki CD and repertoire book per level per family, workshops and educational support for parents (courses, meetings and newsletters), and professional development support for teachers.
2. Students will receive 37 individual lessons and 9 hours of group lessons during the school term. Group and individual lessons are both important for your child's music education. *It is expected that a student will attend both individual and group lessons.*
3. Parents should consult with their teacher to determine the appropriate lesson length for the coming term.
4. *The registration fee and tuition payment for 37 individual lessons is payable to Edmonton Suzuki Piano School.* There are several payment options available to families (see attached fee schedule).
5. *Withdrawal from ESPS program:* There is a **NO REFUND** policy for registration fees. Should it be necessary to withdraw from the program, a written notice to the teacher 30 days in advance of the withdrawal date must be provided or there will be a forfeit of one month's tuition fees.
6. *If the student is absent from a lesson, there is NO REFUND for that missed lesson.* If a teacher must cancel a lesson, he/she will reschedule by June of the current year or arrange for a refund.
7. Each family is obligated to provide volunteer service to ESPS. Families can volunteer at the *casino* or at an *ESPS special event*. Additionally, some families may volunteer by writing articles for the newsletter, working on special projects or serving on the Board of Directors.

Families will be notified of volunteer opportunities via email and online sign-ups throughout the school term. Once families have scheduled and completed their volunteer shift, their volunteer commitment cheque will be shredded. If a family does not schedule and complete a volunteer shift, their cheque will be deposited and processed as a donation to ESPS. For those who know they will not be able to volunteer, a tax-deductible charitable donation can be made in lieu of volunteering at the beginning of the term.

*Due to the high demand for teachers at ESPS, families must ensure that their registration is complete to confirm their lesson space. Teachers are not obligated to save a lesson space for a family if a completed registration package has not been received by ESPS.*

***I have read the 2020/2021 ESPS policies as outlined in this package and agree to the terms stated therein.***

**Signature of Parent/Guardian:**

**Date:**

# Student Registration: 2020 – 2021

## Individual and Group Lesson Registration

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### STUDENT INFORMATION:

Full Name of Student(s)	Birth Date	Lesson Length	Teacher's Name

### FAMILY CONTACT INFORMATION:

Parents or Guardians will be registered as members of the Edmonton Suzuki Piano School and will have voting privileges at general meetings of the society (with the exception of those who work as contractors at ESPS).

#### Parent # 1:

Telephone:

Address:			
Email:			

#### Parent # 2:

Telephone:

Address:			
Email:			

*Personal information provided is for the sole use of ESPS and its teachers and will not be provided to third parties.*

## Volunteer Commitment Options

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Each family is asked to provide volunteer service to ESPS. Families can choose to volunteer or make a charitable donation in lieu of volunteering.

Please select from one of the following options:

- Donate: Make a tax-deductible charitable donation in lieu of volunteering, dating the \$100 cheque for August 1, 2020.
- Volunteer: Casino (Date TBD - a shift at the casino counts as 2 years of volunteer service) or ESPS special events

*Those choosing a volunteer option will be notified of volunteer opportunities via an online sign-up program. Families must submit a post-dated cheque for \$100 dated May 31, 2021. Once a volunteer shift has been scheduled and completed the volunteer cheque will be shredded. If a family does not schedule and complete a volunteer shift, their cheque will be processed as a charitable donation to ESPS.*

## Audio/Visual Release

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*I grant permission for Edmonton Suzuki Piano School (ESPS), to take and use visual or audio images of my children. I agree that ESPS owns the images and all rights related to them. The images may be used on the ESPS website, publications, promotions, broadcasts, or posters. I release ESPS and its contractors from any claims, damages, or liability which I might have about taking or use of these images.*

*I have read this release before signing. I understand the content of this release and accept its intent.*

Full Name of Student(s):


Signature of Parent:

Date:

## Tuition Payment Plan Options

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	<b>Option A</b> <i>Total tuition payable in one payment September 1, 2020</i>	<b>Option B</b> <i>Total tuition payable in three payments dated as follows:</i>	<b>Option C</b> <i>Total tuition payable in 10 monthly payments dated on the first of each month</i>
<b>30-minute lessons</b>	\$1110	Sept. 1, 2020 \$370 Dec. 1, 2020 \$370 April 1, 2021 \$370	\$111 / month
<b>45-minute lessons</b>	\$1665	Sept. 1, 2020 \$555 Dec. 1, 2020 \$555 April 1, 2021 \$555	\$166.50 / month
<b>60-minute lessons</b>	\$2220	Sept. 1, 2020 \$740 Dec. 1, 2020 \$740 April 1, 2021 \$740	\$222 / month

Tuition fees cover 37 individual lessons during the 2020/2021 school term and are collected on behalf of ESPS teacher contractors. ESPS does not retain any portion of the tuition payment.

## Payment Options

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### 1. Registration Fee:

- 1 Student: \$295**       **Cheque** (Payable to Edmonton Suzuki Piano School.)
- 2 Students: \$395**       **Pre-Authorized Debit** (To be withdrawn on the first of the next month. Authorization form is completed and attached)
- 3(+)  
Students: \$495**

### 2. Tuition Fee:

Name of Student:	Lesson Length (please discuss with your teacher):	Payment Option:
<b>Student:</b>	<input type="checkbox"/> 30-minute lessons \$1110	<input type="checkbox"/> Lump Sum Payment
	<input type="checkbox"/> 45-minute lessons \$1665	<input type="checkbox"/> 3 Payments
<b>Teacher:</b>	<input type="checkbox"/> 60-minute lessons \$2220	<input type="checkbox"/> Monthly
	<input type="checkbox"/> Other:	
<b>Student:</b>	<input type="checkbox"/> 30-minute lessons \$1110	<input type="checkbox"/> Lump Sum Payment
	<input type="checkbox"/> 45-minute lessons \$1665	<input type="checkbox"/> 3 Payments
<b>Teacher:</b>	<input type="checkbox"/> 60-minute lessons \$2220	<input type="checkbox"/> Monthly
	<input type="checkbox"/> Other:	
<b>Student:</b>	<input type="checkbox"/> 30-minute lessons \$1110	<input type="checkbox"/> Lump Sum Payment
	<input type="checkbox"/> 45-minute lessons \$1665	<input type="checkbox"/> 3 Payments
<b>Teacher:</b>	<input type="checkbox"/> 60-minute lessons \$2220	<input type="checkbox"/> Monthly
	<input type="checkbox"/> Other:	
<b>Student:</b>	<input type="checkbox"/> 30-minute lessons \$1110	<input type="checkbox"/> Lump Sum Payment
	<input type="checkbox"/> 45-minute lessons \$1665	<input type="checkbox"/> 3 Payments
<b>Teacher:</b>	<input type="checkbox"/> 60-minute lessons \$2220	<input type="checkbox"/> Monthly
	<input type="checkbox"/> Other:	

### Total Tuition Payable:

#### Payment Options:

- Cheque(s)** (payable to Edmonton Suzuki Piano School)
- Pre-Authorized Debit** (Authorization form is completed and attached)

### 3. Volunteer Commitment Options:

- Donation:** I choose to make a \$100 tax-deductible charitable donation in lieu of volunteering.
- Cheque** (Payable to Edmonton Suzuki Piano School.)
  - Pre-Authorized Debit** (To be withdrawn on the first of the next month. Authorization form is completed and attached)
- Volunteer:** I understand that my volunteer commitment cheque will be deposited as a tax-deductible donation on May 31, 2021 if I have not scheduled and completed a volunteer shift by that date.
- Cheque** (dated May 31, 2021. Cheque will be shredded once volunteer duty has been completed)



5820 168 Avenue  
Edmonton, AB. T5Y 0K6  
780.488.0548

### Pre-Authorized Debit Agreement

**Student Name(s):** \_\_\_\_\_

Account Holder's Name(s):		
	Address:	
Telephone:		Email:

**Payment Details:**

<input type="checkbox"/> Registration Fee	<i>(To be withdrawn on the first of the next month)</i>			\$
<input type="checkbox"/> Tuition Fees	<b>Student Name</b>	<b>Payment Option</b> <i>Monthly: 1<sup>st</sup> of the month, Sept-June 3 payments: Sept 1, Dec 1 &amp; April 1 Lump sum: Sept 1</i>	<b>Tuition Amount/Payment</b>	<b>Total Amount</b>
	<i>example</i> M. Clementi	Monthly	\$111.00	\$1110.00
			\$	\$
			\$	\$
			\$	\$
			\$	\$
<input type="checkbox"/> Charitable Donation	<i>(To be withdrawn on the first of the next month)</i>			\$100.00

**Banking Information:** *(please attach a VOID Cheque or pre-authorized debit form from your financial institution)*

- I/We hereby authorize Edmonton Suzuki Piano School, to debit my/our Account in the amounts indicated on the dates listed in the Payment Details section by method of pre-authorized debit. By signing this Authorization, I/we acknowledges having received and having read a copy of this PAD Agreement, including the terms and conditions on page 2, acknowledges understanding the terms and conditions of this PAD Agreement, and agrees to be bound by the terms and conditions of this PAD Agreement, including the terms and conditions on page 2. I/We warrant and guarantee that the person(s) whose signature(s) are required to sign on the Account have signed the Authorization.
- I/We may revoke this authorization at any time, subject to providing 10 business days' notice in writing.

Payor Signature(s):  X  Date: \_\_\_\_\_

TERMS AND CONDITIONS PAYOR'S PAD AGREEMENT page 2 of 2

1. This Agreement is subject to any and all applicable laws, including without limitations, any and all applicable laws relating to consumer protection.
2. Particulars of the Account that Payee is authorized to debit are indicated in the "Payment Details" section on page 1 of this Agreement. A specimen cheque, if available for the Account, has been marked "VOID" and attached to this Authorization.
3. I/We undertake to inform the Payee, in writing, of any change in the Account information provided in this Authorization prior to the next due date of the PAD.
4. This Authorization is continuing but may be cancelled at any time upon notice being provided by me/us, either in writing or orally, with proper authorization to verify my/our identity within the specified number of days before the next PAD is to be issued as noted on Page 1, Cancel Payment section. I/we acknowledge that I/we can obtain a sample cancellation form or further information on my/our right to cancel this Acknowledgement from Processing Institution or by visiting [www.payments.ca](http://www.payments.ca). I/we acknowledge that if I/we wish to cancel this Authorization or if I/ we have any questions or need further information with respect to a PAD, I/we can contact the Payee at the telephone number or address set out in this PAD Agreement.
5. Revocation of this Authorization does not terminate any contract for goods or services that exists between me/us and Payee. This Authorization applies only to the method of payment and does not otherwise have any bearing on the contract for goods or services exchanged.
6. I/We acknowledge that provision and delivery of this Authorization to Payee constitutes delivery by me/us to Processing Institution. Any delivery of this Authorization to Payee constitutes delivery by the Payor.
7. If this Authorization is for fixed or variable amount business, personal or funds transfer PADs recurring at set intervals, unless I/ we have waived any and all requirements for pre-notification of debiting in the "Waiver of pre-notification" section on page 1 of this Agreement, or unless the change in the amount of any such PAD will occur as a result of my/our direct action (such as, but not limited to, telephone instructions or other remote measures), I/we acknowledge I/we will receive: (a) with respect to fixed amount business or personal PADs, written notice from the Payee of the amount to be debited and the due date(s) of debiting, at least 10 calendar days before the due date of the first PAD, and such notice will be received every time there is a change in the amount or the payment date(s); or (b) with respect to variable amount business or personal PADs, written notice from the Payee of the amount to be debited and the due date(s) of debiting, at least 10 calendar days before the due date of every PAD; or (c) with respect to business, personal or funds transfer PADs, at least 10 calendar days written notice from the Payee of any change in the amount of the PAD which results from a change in any applicable tax rate, a top-up or other adjustment. No pre-notification will be given if the amount of the PAD decreases as a result of a reduction in municipal, provincial, or federal tax. Pre-notification may be given in writing or in any form of representing or reproducing words in visible form, which, if I/we have provided an email address to the Payee, includes an electronic document. The amount of pre-notification provided will change when there is a change in the pre-notification requirements contained in the Payments Canada Rules.
8. If this Authorization provides for PADs with sporadic frequency, I/we understand that the Payee is required to obtain an authorization from me/us for each and every PAD prior to the PAD being exchanged and cleared. I/we agree that a password or security code or other signature equivalent will be issued and will constitute valid authorization for the Processing Institution to debit the Account.
9. I/We acknowledge that Processing Institution is not required to verify that a PAD has been issued in accordance with the particulars of this Authorization, including, but not limited to, the amount.
10. I/We acknowledge that Processing Institution is not required to verify that any purpose of payment for which the PAD was issued has been fulfilled by Payee as a condition to honouring a PAD issued or caused to be issued by Payee on the Account.
11. I/We acknowledge that, if this Authorization is for personal or business PADs or for funds transfer PADs that have recourse through the clearing system, a PAD may be disputed but only under the following conditions: (a) the PAD was not drawn in accordance with this Authorization; (b) this Authorization was revoked; or (c) pre-notification was required and was not received. I/We further acknowledge that in order to be reimbursed, a declaration to the effect that either (a), (b), or (c) took place must be completed and presented to the branch of Processing Institution holding the Account on or before the 90th calendar day in the case of a personal PAD or funds transfer PAD that has recourse through the clearing system or, in the case of a business PAD, on or before the 10th business day, in each case after the date on which the PAD in dispute was posted to the Account.
12. I/We acknowledge that any claim made after the periods set out above must be resolved solely between me/us and the Payee and there is no entitlement to reimbursement from the Processing Institution.
13. I/We acknowledge and agree that if this Authorization is for funds transfer PADs and the Payee does not provide recourse through the clearing system, then no recourse will be provided through the clearing system (that is, I/we will not receive automatic reimbursement in the event of a dispute) and I/we must seek reimbursement or recourse from the Payee in the event a PAD is erroneously charged to the Account.
14. Unless this Authorization is for a funds transfer PAD that does not have recourse through the clearing system, I/we acknowledge that I/we have certain recourse rights if a debit does not comply with this Authorization. For example, I/we have the right to receive reimbursement for any debit that is not authorized or is not consistent with this Authorization. To obtain more information on my/our recourse rights I/we can contact Processing Institution or visit [www.payments.ca](http://www.payments.ca).
15. I/We acknowledge that I/we understand that I/we are participating in a PAD plan established by Payee and I/we accept participation in the PAD plan upon the terms and conditions set out herein.
16. I/We consent to the disclosure of any personal information that may be contained in this Authorization to the financial institution that holds the account of the Payee to be credited with the PAD to the extent that such disclosure of personal information is directly related to and necessary for the proper application of Rule H1 of the Rules of Payments Canada.